



Huntington Building Department

P.O. Box 430 Huntington Town Hall
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PHONE 413-512-5210

APPLICATION List for New One and Two-Family Dwelling Residence

The Commonwealth of Massachusetts – Board of Building Regulations and Standards
Massachusetts Building Code 780 CMR, 9th Edition (effective Oct. 20th, 2017)

All applications for *New Dwelling* building permits must include;

ASSESSORS' TAX MAP AND PARCEL NUMBERS

Tax Map and Parcel will be supplied by permit program,

All Town taxes or fees must be paid and current for the permit to be valid.

STREET NUMBER

Street number will be provided by permit program.

SITE PLAN

Upload a Clearly Drawn PDF format file— showing distances from all lot lines, Existing and proposed buildings, Septic system, Well, Driveway, Any wetlands (stream, pond, marsh, etc.) Front Lot lines are usually not at the edge of payment.

DRIVEWAY PERMIT

Upload a PDF copy of permit received from Highway Superintendant

PROOF OF POTABLE WATER

Upload a PDF copy of water test results from a registered laboratory or permission to connect to the town water system.

SEPTIC INSTALLATION PERMIT

Upload a PDF copy of the permit received from the Huntington Board of Health or permission to connect to Town Sewer

CONSERVATION COMMISSION SIGN OFF

Contact the Conservation Commission for project review.

BUILDING PLANS

Upload a Clearly Drawn PDF format file to scale including Floor Plans, Elevation, Framing Cross sections, Window and Door sizes, Insulation Values, prefab components with Engineers stamp, location of smoke, heat, fire and CO detectors.

H.E.R.S. Rater Information

2017 Energy code requires a H.E.R.S. certified rater for all new Dwellings.

OWNERS SIGNATURE

Must be signed by **OWNER OF RECORD**.

Building Permits: all building permits are now accessible through an online portal. [Click here](#) to access your account or to set up a new one. A PDF with instructions for using the system is available [here](#).

BUILDING PERMIT FEE is \$7.00 per thousand dollars of project value. \$60.00 minimum fee for project values less than \$8571.00.

If you need assistance call The building Commissioner at 413-512-5210 or Email
Buildingcommissioner@huntingtonma.us